

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS**  
**MEETING MINUTES**  
**April 19, 2024**

A meeting of the Kentucky Board of Licensed Professional Counselors was held via teleconference on April 19, 2024.

**MEMBERS PRESENT**

Dr. Hannah Coyt  
Dr. Andrea Brooks  
Beverly Martin  
Denise Hutchins  
Dr. Charles Pemberton  
R. Kyle May  
Wm. Jake Roberts

**DPL STAFF**

Lyndsay Sipple, Admin Section Supervisor  
Courtney Cook, Admin Section Supervisor  
Stephanie Hilson-Robinson, Board Administrator  
Robert Brossart, Board Administrator

**MEMBERS ABSENT**

**LEGAL COUNSEL**

Sara Janes, OLS

**OTHER**

Dawn Hinton, KCA  
Angela Cornett  
Faith Reuscher  
Abigail McAdams

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**CALL TO ORDER**

Chair Coyt called the meeting to order at 10:01 a.m.

**MINUTES**

Ms. Hutchins made a motion to approve the March 15, 2024, meeting minutes with the following amendments: Mr. May motioned the board to update the LPCC-S Application Request to include a box for their information to made public to LPCA; misspelling of Vice, and wording change in application section to Board Member *presented the motion to accept the Applications Committee's recommendation for approvals and denials*. Ms. Martin seconded the motion. W. Jake Roberts abstains. Motion carried.

Vice Chair Brooks made a motion to approve the March 29, 2024, meeting minutes. Dr. Pemberton seconded the motion. W. Jake Roberts abstains. Motion carried.

**MONTHLY FINANCIAL REPORT**

The Board reviewed the March 2024 financial reports. No action is needed.

**DPL REPORT**

Nothing new to report. Vice Char Brooks asked what DPL's policy is for transgendered persons use of their legal name vs. current name. It was also asked if another Board requires verification of identity. Ms. Sipple reported the Real Estate Board does require identification for name changes.

### **NEW BUSINESS**

The Board discussed rescheduling the Complaints Committee to the Thursday before the Board Meeting vs. the morning of the Board Meeting. Ms. Hutchins made a motion to change the date of the Complaints Committee to Thursday's at 2:00 – 4:30. Motion seconded by Vice Chair Brooks, which carried.

Chair Coyt reported the CRBS TA-37 Memo was denied once again. Only four members of the Board will be allowed to travel, and no state employees will be allowed. A motion will need to be made to change the delegate from the Board Administrator to a Board Member. Ms. Sipple recommends submitting a new Memo without DPL staff, and to make the decision on who should be left off the memo in the event it is denied again. Vice Chair Brooks made a motion for Ms. Hutchins to be the replacement delegate. Motion seconded by Ms. Martin, which carried.

Vice Chair Brooks discussed the proposed changes to 907 KAR 15:005 and 907 KAR 1:044. The changes were sent to CHFS after being approved by Chair Coyt. Mr. May made a motion for Vice Chair Brooks to attend the ARRS Committee Meeting. Motion seconded by Ms. Hutchins, which carried.

An exam accommodation was requested, and the Board discussed the requirement of the Special Examination Accommodation Request Form For NBCC/CCE Certification and Credentialing Candidates. Board Administrator to follow up with candidate.

Vice Chair Brooks was asked to give a presentation on the new regulations at the KMHCA Conference, and she wanted to confirm approval with the Board.

The KMHCA Conference is June 1, 2024, at Lindsey Wilson.

Ms. Hutchins made a motion for Vice Chair Brooks to present on the Regulations at the KMHCA conference. Motion seconded by Ms. Martin, which carried.

Ms. Hutchins made a motion for reimbursement for any Board Member who wishes to attend. Seconded by Mr. May.

### **OLD BUSINESS**

Ms. Hinton reported the conference is under way. Calls for proposals have been sent. Preconference sessions are in the works. Key notes under contract. Moving conference to Northern KY in Covington. Conference registration on August 1. Webinars coming up on April 25, May 6 from Hannah, Internet and Pornography Webinar. Looking for a 6-hour presentation at the conference.

Vice Chair Brooks recommends a 6-hour session on what assessments counselors can administer.

### **APPLICATIONS COMMITTEE**

Mr. Roberts made a motion to enter closed session at 11:21 a.m., pursuant to KRS 61.810(1)(c); (1)(j) and (1)(k) regarding deliberations of quasi-judicial bodies at which information protected by federal and state law may be discussed, to discuss applications, pending litigation/complaints, and procurement. Vice Chair Brooks seconded the motion, which carried, and the board entered closed session.

Ms. Martin motioned to come out of the closed session at 12:36 p.m. Vice Chair Brooks seconded the motion, which carried. No action was taken during the closed session.

Vice Chair Brooks made a motion to accept the Applications Committee's recommendation for approvals and denials. Motion seconded by Ms. Hutchins which carried.

Dr. Pemberton made a motion to approve the amended language in the FFD RFP, second by Ms. Martin.

Dr. Pemberton made a motion to accept the Applications Committee's recommendation of statuses for applications. Initial LPCA approved without a supervision agreement to be Pending – Eligible for Licensure Pending Supervisory Agreement. Once an LPCA and changing supervisors – Active - Eligible for Practice Pending Supervision Agreement. Motion seconded by Ms. Martin which carried.

#### **Licensed Professional Counselor Associate (LPCA)**

*Kathy Begley, Jennifer Casey, Steven Coleman, Emily Cox, Erica Deboard, Samantha Dowden, Alexandria Engle, Rodney Frederick, Gary French, Misti Gray, Mychaela Helton, Jennie Keller, Latonia McLaurine, Timothy Morris, Kailee Nolan, Andrew Pyszkowski, Alexis Sherwood, Phillip Thomas, Kelly Thompson, Rhonda Wooten*

#### **Licensed Professional Clinical Counselor (LPCC)**

*Allison Armstrong, Katie Bateman, Ellie Bates, Katie Ditchen, Sveinung Eriksen, Jamie Garden, Charlissa Harris, Tavina Hensley, Natalie Higgins, Christine Hinkle, Elisabeth Hix, Kelly Hudson, Cristina Kenigsberg, Ellen Macdonald, Susan McClanahan, Morgan McKinley, Eliza Meadows, Autumn Minch, Nereida Otero, Jennifer Rankin, Faith Reuscher, Heather Sears, Julie Smith, Warrick Stewart-Darby, Gena Taylor-Tidwell, Emily Teegarden, Kilee Weiskittel*

#### **COMPLAINTS COMMITTEE**

Complaints Committee makes the following recommendations:

2022LPC-00023: Hold in Abeyance.  
2024LPC-00006: Hold in Abeyance.  
2024LPC-00007: Dismiss.  
2024LPC-00010: Dismiss.  
2024LPC-00011: Dismiss.  
2021LPC-00003: Approval of Report  
2022LPC-00044: Approval of Report  
2023LPC-00053: Approval of Report  
2021LPC-00042: Approval of Final Compliance  
2022LPC-00006: Approval of Final Compliance  
2024LPC-00003: Approval of Final Compliance  
MD Self Report: Report outcome.  
CC Self Report: Deferred to April.  
SB Self-Report Correspondence: More information requested.  
GH Self-Report Quarterly: Approved

Vice Chair Brooks seconded the Committee's recommendations. Motion carried.

#### **LEGAL COUNSEL**

Admonishment/Reprimand working list is almost complete.

## **ADMINISTRATIVE HEARINGS**

### **OLD BUSINESS**

PR/ Ad Council – Defer until Medicaid Proposed Changes are made.

Vice Chair Brooks gave an update to Counseling Compact. Executive Committee meeting was held in March. Bank account set up, 34<sup>th</sup> State Arizona, identified who is going to create the database, inspiring apps, a prototype in 3 months. Exec committee talking about new committees, Rules Committee met, rule regarding legacy requirement, what the state currently accepts as grandfathering.

2<sup>nd</sup> Investigator RFP Scoring Committee: Deferred to April.

### **PER DIEM**

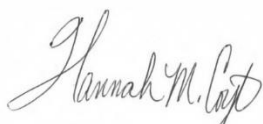
Ms. Martin made a motion to pay per diem for today's meeting as well as the following days:

- Dr. Hannah Coyt: 3/27/2024 (Meeting with Board Counsel and Board Administrator), 4/1/2024 (Special Meeting), 4/3/2024 (Meeting with Board Counsel and Board Administrator), 4/10/2024 (Meeting with Board Counsel and Board Administrator), 4/17/2024 (Meeting with Board Counsel and Board Administrator), 4/19/2024 (Regular Meeting)
- Dr. Andrea Brooks: 3/21/2024 (Meeting with Board Administrator), 3/22/2024 (BHA Stakeholders Meeting), 3/29/2024 (Special Meeting), 4/18/2024 (Applications Committee Meeting), 4/19/2024 (Regular Meeting)
- Denise Hutchins: 3/25/2024 (Scoring Committee Interviews), 3/29/2024 (Special Meeting), 4/1/2024 (Special Meeting), 4/19/2024 (Complaints Committee and Regular Meeting)
- Beverly Martin: 3/25/2024 (Scoring Committee Interviews), 3/29/2024 (Special Meeting), 4/1/2024 (Special Meeting), 4/17/2024 (Complaints Review), 4/18/2024 (Complaints Review), 4/19/2024 (Complaints Committee and Regular Meeting)
- Dr. Charles Pemberton: 3/29/2024 (Special Meeting), 4/1/2024 (Special Meeting), 4/17/2024 (Applications Review), 4/18/2024 (Applications Committee Meeting), 4/19/2024 (Regular Meeting)
- Wm. Jake Roberts: 4/19/2024 (Regular Meeting)
- R. Kyle May: 3/29/2024 (Special Meeting), 4/17/2024 (Applications Review), 4/18/2024 (Applications review), 4/19/2024 (Regular Meeting)

Mr. May seconded the motion, which carried.

### **ADJOURN**

Dr. Pemberton motioned to adjourn at 1:43 p.m. Second by Ms. Hutchins and carried.



Dr. Hannah Coyt, Board Chair

